

CAPABILITY STATEMENT

SUMMARY

The Agile Group provides strategic management and government and commercial project-related services to the construction, architecture and engineering, oil and gas, healthcare, security, and transportation industries. Our mission is to be the preferred provider of technical, project, and operational support services to our customers using responsive solutions to create value and exceed expectations.

With offices in Albuquerque, NM; Washington, D.C.; and Los Angeles, CA, The Agile Group's professional services go wherever and whenever you need us.

What sets Agile Group apart from the competition?

- ▶ Our expert, user-friendly staff of **Planning Professionals**
- ▶ State-of-the-art **Performance-Based Processes**
- ▶ **Integrated Solutions Teams**, customized to your project
- ▶ **Client Relationship Management** with full satisfaction
- ▶ Strategic application of best practices from both **Business and Technology**

CERTIFICATIONS AND LISTINGS

- ▶ **8(a) certification**
- ▶ EIN: 36-4647731
- ▶ DUNS: 829407787
- ▶ Central Contractor Registration (CCR)
- ▶ Online Representations and Certifications Application (ORCA)

SOLUTIONS

Our extensive experience at all levels means an enviable record of success. Our core group has worked together for many years, drawing on each other's strengths to create a responsive, solution-driven team. We can meet your unique needs for (see detailed services on page 2):

- ▶ Program and Project Management
- ▶ Project Controls
- ▶ Virtual Project Management
- ▶ Construction Management
- ▶ Portal Development and Maintenance
- ▶ Document Management
- ▶ Training



"Integrated solutions

tailored to address

your unique cost,

schedule and

technical challenges"

CONTACT US

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SERVICES DEFINED

Program and Project Management Services

- ▶ Critical Path Method (CPM) Scheduling
- ▶ Bar charts & Gantt charts
- ▶ Cost loaded CPM's
- ▶ Scheduling & schedule analysis software
- ▶ Development of specification schedules
- ▶ Customized schedules for submittal review
- ▶ Project budgeting
- ▶ Construction cost reporting
- ▶ Earned Value Management (EVMS)

Document Management and Compliance

- ▶ Alignment with existing state assessment
- ▶ Development of process and project templates
- ▶ Document and report the life cycle process
- ▶ Document the change management process
- ▶ Document conversion and publishing
- ▶ Content management
- ▶ Application of project management methodologies to document management
- ▶ Full compliance with all federal, state and local regulatory agencies

PMO Development – Agile will help you to:

- ▶ Determine appropriate PMO sponsorship
- ▶ Develop the PMO Charter, including its mission, vision, and critical success factors
- ▶ Identify the supporting functions and staffing required to achieve the mission
- ▶ Address organizational change activities
- ▶ Support the initial activities of the PMO (training, resource management, methodology, critical paths, and assessment tools)
- ▶ Guide the initial roll out of PMO operations

Virtual Project Management Strategies

- ▶ Management of projects and programs
- ▶ Project controls (planning, scheduling, forecasting, reporting)
- ▶ Portal development and maintenance
- ▶ Document Management
- ▶ Data Analysis
- ▶ Quality Compliance
- ▶ Synchronizing current systems and processes within project-specific portal

Training

- ▶ PMI Registered Education Provider
- ▶ Professional Development Units (PDU) under Category 3
- ▶ Industry recognized and certified instructors
- ▶ In-depth courses with hands-on real life exercises
- ▶ Customization available for organizational identity
- ▶ Registration, logistics, facility support, and survey results throughout training lifecycle

Portal Development – Agile will help you to:

- ▶ Build business intelligence portals that enable users to access and produce reports for decision-making
- ▶ Develop content portals that focus on key documents
- ▶ Build and support knowledge management that focuses on building current and future capacity
- ▶ Build and support horizontal and vertical enterprise portals
- ▶ Build and support training portals

The Agile Group's Small Business Administration (SBA) Certified 8(a) status means that government agencies can contract with us using sole-source acquisition, approved in a matter of days.

NAICS CODES

541310 Architectural Services

541330 Engineering Services

541511 Custom Computer Programming Services

541512 Computer Systems Design Services

541519 Other Computer Related Services

541611 Administrative Management and General Management Consulting Services

541614 Process, Physical Distribution, and Logistics Consulting Services

541618 Other Management Consulting Services

561110 Office Administrative Services

561410 Document Preparation Services

611420 Computer Software and Application Training

611710 Education Support Services