



### Strategic Communications

Delivered a strategic communication plan to a Customs and Border Protection (CBP) program management office that formalized lines of communication, standardized branch responses and aligned organizational priorities. Developed a comprehensive marketing campaign that improved attendance for USACE project management training increasing annual attendance by 16% annually, post-implementation.

### Process Improvement & Strategic Planning

Analyzed, documented, and streamlined office processes, eliminating waste by 25%. This increased office coordination and improved leadership oversight of a highly sensitive national security program.

### Executive Support and Meeting Facilitation

Expertly facilitated over two hundred meetings a month by creating agendas, talking points, minutes and follow on tasks. Provided direct support for senior CBP leadership to prioritize tasks and monitor program risks.

### Training

Developed and executed USACE's program and project management training program. Delivered hundreds of classes to USACE managers and project delivery teams located domestically and internationally increasing knowledge.

### Federal Financial Management

Developed all planning and programming requirements and justifications for Resource Allocation Plan (RAP), Capital Facilities Investment Plan (CFIP), etc. for four multibillion-dollar CBP programs. Built comprehensive in-depth business cases to increase understanding and satisfy DHS and Federal reporting requirements such as the OMB Exhibit 300 and monthly DHS INVEST submissions.



## Agile Group

A Small Business Administration (SBA) certified 8(a), Woman Owned Small Business (WOSB), Agile Group is a niche firm supporting government and commercial clients throughout the world to better manage, measure, and communicate their project portfolios.

Agile Group brings over nine years of Federal Government experience with knowledge management, program creation & execution, PMO development, project management and controls, portal development and sustainment, quality control, and training. We deliver these solutions and related services for numerous Federal agencies including the U.S. Army, U.S. Army Corps of Engineers (USACE), the U.S. Department of Homeland Security (DHS), and U.S. Customs and Border Protection (CBP).

### Best Value

- ▶ Retaining a deep experience working with U.S. Federal Government, including Customs and Border Protection and USACE
- ▶ Executing two multimillion-dollar CBP contracts for an array of services across disparate and geographically dispersed offices
- ▶ Leveraging PMP certified management and staff
- ▶ Delivering resources with the right skills quickly, with a strong corporate commitment to dedicated training and recruitment