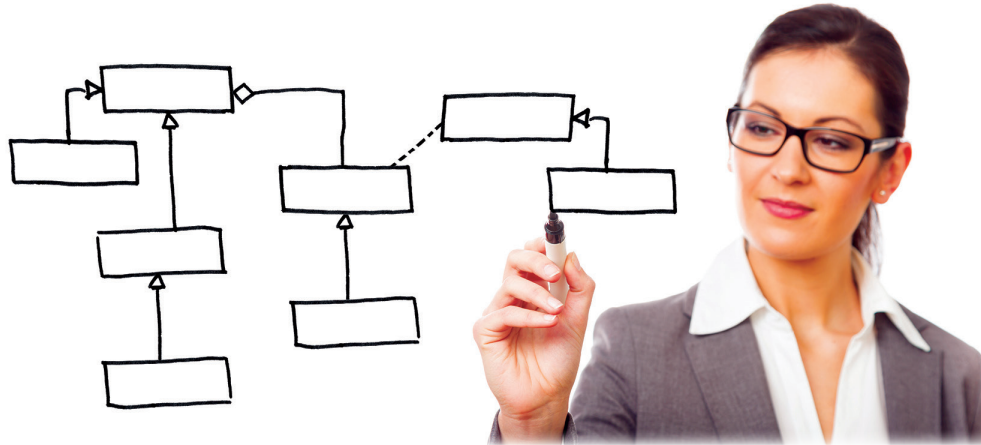


P R O J E C T P R O F I L E



Agile Group

A Small Business Administration (SBA) certified 8(a), Woman Owned Small Business (WOSB), Agile Group is a niche firm supporting government and commercial clients throughout the world to better manage, measure, and communicate their project portfolios.

Agile Group brings over nine years of Federal Government experience with Microsoft SharePoint™ program creation & execution, PMO development, project management and controls, portal development and sustainment, quality control, and training. We deliver these solutions and related services for numerous Federal agencies including the U.S. Army, U.S. Army Corps of Engineers (USACE), the U.S. Department of Homeland Security (DHS), and U.S. Customs and Border Protection (CBP).

Best Value

- ▶ Retaining a deep experience working with U.S. Federal Government, including Customs and Border Protection and USACE
- ▶ Executing USACE Primavera and scheduling contracts for an array of services across geographically-dispersed offices
- ▶ Maintaining highly complex software tools to meet the diverse needs of a wide-breadth of functionally-diverse Federal business units

Project

Collaborated with Government-based agencies to coordinate, plan, and design, programs and projects throughout all levels of USACE organization. Conducted timely project updates, supported all data input, edited, stored, and conducted validation and verification of scheduling statistics to ensure accurate maintenance and revisions as required. Applied Project Management Institute's (PMI®) project lifecycle principles to all facets of scheduling and management to ensure standardization and apply best practices to the Corps of Engineers project delivery.

Program

Utilized Business Objects® Certified Professionals (BOCP) experts build a dozen Business Objects® Universes. Supported the report creation, training, documentation and QA/QC for multimillion-dollar programs. Created and generated reports and made recommendations to improve process quality.

System Administration

Aided with front line system administration by using USACE reporting (BOXI) and scheduling (PROMIS/P2) systems. Supported services to USACE user community and assured consistent, reliable functionality of all modules including PMBP, ePMP and OFA. Acted as a beta tester of all HQ-mandated software and system upgrades.

Quality Assurance

Leveraged expertise with Primavera and PROMIS/ P2 to schedule and apply quality checkpoints throughout the project lifecycle. Prepared and presented monthly Quality Performance Reviews (QPR). Collaborated with project managers, USACE QA team, and contracting to ensure strict adherence to contract deliverables.

Training

Thoroughly supported training initiatives on the proper use of PROMIS/P2 and to follow established policies and procedures. Used multiple forms of training delivery methods, including comprehensive training materials, collaborative learning aids, and informal instructor-facilitated discussions regarding real-world application. Taught, coached and assisted personnel in the use of PROMIS/P2 modules and data transfers. Created step-by-step instructions in User Manual documents for User Guide Site and/or Training Portal use.